



## Sea Cargo Balikbayan Boxes: Packaging Instructions

1. Boxes should be properly and legibly labeled. Label box clearly on its four sides. Label should include recipient name, their address and phone number. Inform recipient that they may expect a call from our agent on possible delivery time or special arrangements when necessary.
2. Tape top, bottom of boxes with enough thickness to endure its weight. Cover the bottom and top of your box with several layers of packaging tape. Duct tapes are not advisable as it peels off in hot temperature. Enclose or surround boxes with clear tape or Saran Wrap to protect box from being wet.
3. Tape the top of all liquid items and place inside a sturdy container. Client is responsible for damages of other boxes in the container in case of ruptures or leakages that originate from their boxes.
4. Ensure that space on boxes are filled to avoid possible rattling.
5. Surround box with tape to protect it from possible rain or unknown cause of flooding during the transport duration.
6. Dangerous items in your box: inflammable and sharp objects are strictly restricted. Perfumes, bottles of wine, alcohol products or even watches with batteries may be discarded at port of entry.
7. Include products that can resist transportation hazards like shock – will occur during handling when boxes are accidentally dropped or struck by other packages or objects during the sorting operation, or when shifted or fell during transit. Vibration occurs when package is mechanically moved or transported. Compression may be in static condition, as in a trailer, or ocean container is in motion. A dynamic compression will impose both vertical and lateral compressive forces. Climatic conditions may cause damage due to temperatures and humidity. Freight packages may be exposed to temperatures as high as 140F or as low as -50F.
8. Please use your common sense. Your package only has an insurance of \$200 in case the unforeseen incidents, regardless of the total declared value of items inside your box. It is important to submit and complete a manifest or declaration of contents.
9. All boxes are subject to an x-ray by Philippine customs.

Expect delays in case of inclement weather, operation shutdown due to labour or technical issues, port traffic, holidays, stop over in Hongkong or Taiwan to evade unfavourable weather or calamities.

***Palaala:*** *Tantiahinpo ninyo ang bigatnamakakaya din ninyo. Kung sapalagayninyo ay hindi poninyomakakayaganoon din po ang magbubuhatnitosaPilipinas. Kauntingkonsiderasyon lang po sakapwa.*

***– 3J has the right to turn down heavy boxes beyond its capacity to pick up and to load.***